
Bodenham Parish Council

Parish Councillors are summoned to attend the Annual General Meeting of the Parish Council on

Wednesday 06 May 2026 at 6.30pm, Siward James Centre, Bodenham.

Member of the Public and Press are cordially invited to attend.

AGENDA

The meeting will be recorded for the purposes of the minutes.

1. **To elect a Chair of the Parish Council and to receive the Chair's signature on Declaration of Acceptance of Office**
2. **To elect a Vice Chair of the Parish Council**
3. **To receive apologies for absence**
4. **To receive declaration of interests and written requests for dispensations**
5. **To approve minutes of previous meetings held on 01 April 2026**
6. **Open Session**
 - 6.1. To receive a verbal report from Ward Councillor Bruce Baker
 - 6.2. To receive views of local residents on parish matters
7. **Council Updates**
 - 7.1. To receive updates from Councillors on current matters
 - 7.2. To consider and approve any actions from Councillor updates
 - 7.3. To receive annual report from the Clerk
 - 7.4. To review and approve Councillor portfolios and membership of Parish Council Working Groups
8. **To approve dates of ordinary Parish Council meetings for 2026/27**
9. **Planning - to consider planning applications for determination by Herefordshire Council**
 - 9.1. 260849 - 3 Caldervale, Bodenham - first floor side extension
 - 9.2. 253381 - Broadfield Lodge, Bowley Lane, Bodenham - erection of double garage and change of use of land to residential curtilage to facilitate garage and 2 parking spaces (**planning re-consultation**)
 - 9.3. 253199 - Lower Holbatch, Sutton St Nicholas - two storey extension
10. **Finance**
 - 10.1 To receive and approve the monthly financial report and any outstanding payments
 - 10.2 To receive and approve the Accounting Statements for year ending 31 March 2026
 - 10.3 To consider and appoint auditor to undertake internal audit for year ending 31 March 2026
 - 10.4 To consider and approve purchase of replacement bus shelter and bench for Chapel Lane (from Section 106 agreement)
 - 10.5 To consider and approve a Section 106 wish list for 2026/27
11. **Lengthsman & PROW**
 - 11.1 To receive annual reports for the Lengthsman and Public Rights of Way Officer
 - 11.2 To consider any additional works required in the Parish
12. **Parish Council policies**
 - 12.1 To review and adopt Financial Regulations and Reserves Policy
 - 12.2 To review and adopt IT policy
 - 12.3 To review and adopt Code of Conduct
13. **To consider agenda items for the next meeting (no discussion)**
14. **Date of next scheduled meeting will be Wednesday 03 June 2026 at 6.30pm at Siward James Centre, Bodenham.**