
Bodenham Parish Council

Chair:
Cllr. Jan Burgess

Clerk to the Council:
Allan Drew (Temporary)

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Councillors are summoned to an ordinary meeting of the Parish Council to be held on

**Wednesday 5th March 2025 at 6.30pm
in Siward James Centre**

which will consider the business set out in the agenda below.

26th February 2025

Allan Drew, T/Clerk to the Council

AGENDA

- 1/25 Apologies for absence**
To receive: any apologies for absence.
To consider, if necessary: excusing absence of members to the following meeting.
- 2/25 Declaration of interests and dispensations**
To receive and record: any declarations of interest in agenda items in accordance with the Code of Conduct
- 3/25 Minutes of previous meetings**
To approve: draft minutes of the meetings held on 5th February 2025
- 4/25 Matters arising not otherwise covered in the minutes**
- 5/25 Chair's announcements**
To consider: appointment of Mr. Allan Drew as the Council's Responsible Finance Officer and temporary Clerk
To note: any further announcements from the Chair.
- 6/25 Public participation**
Any member of the public may make a statement or give evidence to the meeting on any business to be transacted or any other business, and ask or answer questions. At the discretion of the Chair such participation may be permitted under the relevant agenda item.
- 7/25 District Councillor's report**
To receive: a report from Ward Councillor Bruce Baker.
- 8/25 Planning applications update**
To consider for comment new applications to be determined by Herefordshire Council.
There are no new applications
- 9/25 Distribution of Duties following retirement of Mr Chris Smith, Parish Clerk**
To consider: Temporary Clerk's paper on possible allocation of Council tasks to Councillors.
- 10/25 General Financial Matters**
To receive: a report from the RFO
To receive: report on updating Council's financial systems
To consider: closure of the financial systems project
To consider: payments for authorisation
- 11/25 Lengthsman & PROW**
To receive: report from Cllr. Dunn on blocked footpath BM 16 and consider next steps
To receive: update on Lengthsman & PROW activities
To consider: any additional works required in the Parish
- 12/25 Training for Councillors**
To consider: engaging Lynda Wilcox, Chief Executive, HALC to deliver general training event for all Councillors
- 13/25 Matters for discussion at the next meeting**
Date of next meeting
To note: the next scheduled meeting will be on Wednesday 2nd April 2025 at 6.30pm in Siward James Centre
The Chairman will close the meeting