

Bodenham Parish Council

Chairman

Tracy Morris

☎ 07879 844660

Email: tracymorris9@btinternet.com

Clerk to the Council

Chris D Smith

☎ 01568 797132

Email: bodenhampccclerk@gmail.com

Minutes of the Parish Council meeting held on **Wednesday 5th September 2023**

at 6.30pm at the Siward James Centre

Present: Cllr J Burgess Cllr M Dunn Cllr T Mills Cllr J Gromadski
Cllr S Marsh Cllr E Miller Cllr T Morris

Ward Councillor Bruce Baker was also present.

No members of the public were present.

1. **Apologies for absence.** Apologies for absence were received from Cllr R Pearce.
2. **Declarations of Interest.** No declarations of interest were made.
3. **Minutes of the Previous Meeting.** The Minutes were accepted as a correct record of the Meeting. (Proposer; Cllr Dunn; Seconder; Cllr Marsh).
4. **Matters Arising from the Minutes.**
 - 4.1 **Minute 4.1: Cutting the Grass on the Village Green.** The Clerk said that he had obtained and had circulated a quotation from Mr Richard Morgan for cutting the grass on the village green. Cllr Burgess suggested that Mr Morgan cut the village green in between Balfour Beatty's monthly cuts. This was agreed (Proposer; Cllr Burgess; Seconder; Cllr Mills). The Clerk was asked to liaise with Mr Morgan about the timing of the cuts, **ACTION: CS**
 - 4.2 **Minute 4.2: Replacement Noticeboard.** The Clerk said that he had copied the Bodenham footpath map to Cllr Morris, who said that the quotation for the replacement noticeboard had expired. Cllr Morris said that he would resubmit the request with the inclusion of the picture. **ACTION: TM**
 - 4.3 **Minute 4.4: Moving the SID.** Cllr Morris said that a replacement battery charger had been purchased. See Item 11 below.
 - 4.4 **Minute 5: Opportunity for members of the public to address the Parish Council.** The Clerk said that he had reported the footpath issues and would ask Balfour Beatty about appointing a new footpath officer. Cllr Dunn offered to walk the footpaths in Bodenham on a regular basis.
 - 4.5 **Minute 7: Vacancies on the Parish Council.** The Clerk said that he had passed the relevant paperwork to the two new councillors - Cllrs Gromadski and Miller - and had informed Herefordshire Council of their appointment. The Clerk reminded councillors that there were still two vacancies for the Parish Council.
 - 4.6 **Minute 8: Herefordshire Minerals & Waste Local Plan Main Modifications Consultation.** The Clerk reported that he had circulated the plan to councillors, but had received a reply only from Cllr Marsh to the effect that no response was needed.
 - 4.7 **Minute 10: New bank account signatory.** The Clerk reported that the necessary form to add Cllr Morris as a signatory on the bank account had been obtained and awaited Cllr Pearce's signature. **ACTION: RP**
 - 4.8 **Minute 13: Installing CCTV at the Playground.** The Clerk said that he had investigated the possibility of installing CCTV at the playground to deter vandalism, but, while the cost of commercial equipment was not unreasonable, recordings could not be transmitted by wi-fi over long distances and the alternative - using an SD card - was not feasible in view of the need to remove the card and replace it having viewed the contents.
5. **Opportunity for members of the public to address the Parish Council.** No members of the public were present.

6. **Cutting the village green.** It was suggested that the lengthsman could be asked to cut the green on an *ad hoc* basis. Cllr Marsh suggested sowing wild flower seed along the C1125 side of the village green - to extend the wild flower area around the bullocks statue. This idea was accepted.

7. **Business cards.** Cllr Mills said that a parish council business card could be useful in such instances as a site visit for a planning application finding no one present at or in the property. Leaving the card might facilitate a return visit. Accordingly the Clerk was asked to ask Cllr Pearce about acquiring business cards as well as ID cards.

ACTION CS and RP.

8. **Litter pick arrangements.** The Clerk reported that arrangements were in place for the litter pick on Saturday 11th November except for the acquisition and preparation of food and drink. He said he would use the forthcoming Newsletter to ask for volunteers.

ACTION CS

9. **New bank account signatory.** See Minute 4.7 above.

10. **Lengthsman scheme application.** The Clerk said that the application to join the new Lengthsman Scheme had been approved and that he would reclaim such money as had been spent from 1st April on any of Mr Morgan's work, which was eligible for repayment under the Scheme.

11. Finance.

11.1 The Clerk reported that he had circulated the monthly bank statement, the spreadsheet and the monthly accounts, which he explained.

11.2 The following outstanding invoices were presented for payment:

- Computer Restore (repair to SID laptop) (invoice already paid following PC approval)	£45.00
- Mr Shane Long (invoice 85: SID moving in July and August)	£50.00
- St John Ambulance (first aid and medical cover at village fete)	£158.40
- Mr Tracy Morris (battery charger for SID)	£129.95
- Mr Richard Morgan (invoices 1754 and 1755: grass cutting removal of school noticeboard: cutting low branches on trees on village green and removing debris)	£143.75

11.3 It was agreed that the accounts should be approved and the invoices should be paid (Proposer; Cllr Dunn; Seconder; Cllr Burgess).

12. **Planning.**

12.1 232205: *Bunhill, Bodenham, HRI 3JY: Erection of 3 bay oak frame garage with hobby room within roof.* Cllr Marsh said that she and Cllr Mills had made a site visit, as a result of which they felt that there was no reason to object to the proposal. This was agreed (Proposer: Cllr Marsh; Seconder; Cllr Burgess)

12.2 232234: *Land at Brockington Golf Club: To replace existing timber building for a single residential dwelling and garage.* The Clerk said that Cllr Marsh, Cllr Mills and himself had visited the site, but had been unable to gain access to much of it owing to the presence of an occupied mobile home and a large dog. The Clerk had mentioned that a previous application for a piece of land behind Brockington Hall had been withdrawn for reasons of access, but he could not remember the details. Cllr Mills subsequently found the previous application (174264/5) and that it had been refused by Herefordshire Council and on appeal for several reasons including being outside the settlement boundary as specified in the Bodenham Neighbourhood Plan, which the inspector cited several times as a in his report for a reason for refusal. It was noted that access to the site was via Brockington Golf Club, which appears to be in separate ownership. For these reasons and because the current application lies even further from the settlement boundary, Cllrs Marsh and Mills and the Clerk felt that the application should be refused. This was agreed (Proposer; Cllr Dunn; Seconder; Cllr Burgess). Cllr Baker added that the mobile home and two others on the golf course needed planning permission and that the enforcement officer has been informed.

13. **Parish Hall**

No updates was given in the absence of Cllr Pearce.

14. **Correspondence not previously circulated.** The Clerk reported that there was no correspondence, which had not been previously circulated.

15. **Other business (including ward councillor's comments).**

15.1 Cllr Baker gave a report as follows:

- the cycle track at Hereford Racecourse will open soon:
- Herefordshire Council is to hold an open meeting soon to introduce 20mph road speed limits:
- a final decision on the new location for the Library is to be made on 26th October:
- Herefordshire Council is to join the Marches Forward Partnership:
- it is proposed to lift the planning restrictions on developments affected by phosphate levels:
- no public buildings in Herefordshire are affected by Reinforced Autoclaved Aerated Concrete:

- Cllr Baker said he had spoken to Mr Greg Spellar at Herefordshire Council about the Section 106-funded scheme for the C1125.

- 15.2 Cllr Marsh asked about 'Road Liable to Flooding' signs for Ketch Lane and Millcroft Road. The Clerk said he would make a further request, **ACTION: CS**

18. **Dates of meetings:**

- the next meetings start at 6.30pm on Wednesdays 5th October and 1st November

AUGUST 2023 accounts

OPENING BALANCE on 1st AUGUST 2023 = £41941.13

Date	Income(£)	Expenditure(£)	Comment
1st August	£40.00		Newsletter Advertising (Tolley Holdings)
2nd August	£125.00		Newsletter Advertising (Lloyds Coopers LLP)
3rd August		£62.50	Mrs F A White (Playground inspection)
3rd August		£40.00	Richard Morgan (Lengthman's invoice)
3rd August		£43.03	C D Smith (Clerk's expenses)
10th August		£45.00	Computer Restore (SID laptop repair)
15th August	£28.50		H Royle (Newsletter Advertising)
16th August	£125.00		Leominster Osteopaths (Newsletter Advertising)
21st August		£61.30	HMRC (Clerk's tax)
30th August		£245.70	Clerk's Salary
TOTALS	£318.50	£497.53	

CLOSING BALANCE on 30th August = £41941.13 + £318.50 - £497.53 = £41722.10